



**Fermilab**

March 10, 2004

To: Weiren Chou  
From: Roger Dixon  
Subject: Charge for Accelerator Division Proton Driver Study Group

I would like you to organize and coordinate a group of people from the Accelerator Division to work closely with the Technical Division to begin the effort to understand and design a Proton Driver for Fermilab. Mike Witherell has given Bill Foster a charge to lead an effort that will begin taking the first steps toward a Proton Driver. Your efforts shall be directed toward fulfillment of the charge given to Bill.

I expect you to assemble a group of individuals who are interested in contributing to the Proton Driver effort and who are willing to spend 10% to 30% of their time on this activity depending on their other Accelerator Division activities. You will work closely with the Technical Division team to plan the Proton Driver effort and to determine which tasks should be assigned to individuals in the Accelerator Division Proton Driver Study Group.

Before the effort begins I want to approve a list of people who are expected to contribute to the study along with an estimate of the amount time they have agreed to spend on it. Note that people who agree to spend more time will be approved for this once I am convinced that this is a reasonable way for them to spend their time. I would also like to have a list of the tasks and goals for the Accelerator Division Study Group once these matters have been negotiated. I expect the department heads will help you to secure the support that you will need in this task.

During the course of this study, I ask that you meet with me once a month to report progress and problems, and to update the task list and the goals. In addition, I would like you to write a brief report once every 3 months detailing the amount of effort and accomplishments of the Study.

xc: AD management team  
Department heads  
M. Witherell  
S. Holmes  
H. Montgomery  
R. Kephart  
G.W. Foster